Application for a Variation to Enrolment  
For Faculty of Sciences Students

This form is to be completed by Faculty of Sciences students who require a variation to their current enrolment due to special circumstances. See form for more information.

<table>
<thead>
<tr>
<th>Student Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>ID:</td>
</tr>
<tr>
<td>Email:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Program Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program:</td>
</tr>
</tbody>
</table>

Courses for which the variation is requested:

<table>
<thead>
<tr>
<th>Semester</th>
<th>Subject Area</th>
<th>Cat No</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Request:

I request to be withdrawn from the above course(s) with the following effective date:

- [ ] Census Date (complete removal from student record)
- [ ] WNF Date
- [ ] Add Course *

[*must submit Course Add-Late Form with application*]

I understand that if this application is approved, my financial eligibility may change for the course/s above

- [ ] Yes
- [ ] No

Reason for Variation

Please give reason for this request below or attach an explanation letter. Supporting documentation **MUST** be attached. Forms received without supporting documentation will not be accepted.

__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________

Student Application for a Variation to Enrolment
IMPORTANT INFORMATION

When to use this form:
The following are considered special circumstances:
- student is admitted to hospital just prior to the census date;
- death of a close family member on the census date;
- A student is unable to complete the requirements of the course, eg a medical condition becomes apparent after
census that will prevent the student from completing the course requirements.

Supporting Documentation:
Supporting documentation must accompany this completed form. This documentation may be in the form of a letter stating
the circumstance, the date the circumstance began, and how it has/will effect the student's ability to study from:
- Doctor
- Adelaide University Union Education and Welfare Officer
- Counsellor
- Psychologist

Timing of Application:
Requests for enrolment variations must be lodged with the Faculty within 12 months of the date of withdrawal from the
course or 12 months from the last day of the semester if the student did not withdraw.

Remission of Fees:
Students may also wish to seek:
- remission of the FEE-HELP debt, including pre-2005
- refund of any related up front payments.

Further information is available from http://www.adelaide.edu.au/student/finance/special/ and from

SUBMITTING THIS FORM

Completed forms must be submitted to the Faculty of Sciences office, located:

Ground Floor
Darling Building
North Terrace Campus